

STOKE SUB HAMDON



Reg. Charity No. 304642

RESIDENT HIRE RATES	Rate per hour
Regular classes Weekly classes (minimum 6 consecutive weeks booking) Fortnightly/monthly meetings	£7 £9
Single use hire Community/charity fundraising events Private individuals hire	£7 £11
BUSINESS/NON RESIDENT HIRE RATES	Rate per hour
Regular commercial classes Instructor led vocational classes (i.e. exercise, art etc)	£12.50
Single use hire All other hire (training, meetings, parties etc)	£15
DEPOSITS	
Supplement for use of oven for large events A pre-paid "damage deposit" may be required at the Hall's discretion for large events. <i>This will be refunded in full provided there has been no damage, or post-event cleaning of the Hall necessary.</i>	£10 £40 minimum
PAYMENT	
All single use hire charges are payable at the time of booking. All regular booking hires are invoiced monthly in advance.	
CANCELLATION CHARGES	
<u>Single hires</u> Less than 14 days before event Between 14-21 days before event 21-28 days before event Over 28 days before event <u>Regular hirers (hiring for minimum 6 weeks)</u> Less than 24 hours 24 hours to 7 days 7 days onwards	No refund 50% refund 75% refund Full refund No refund 50% refund Full refund

The Memorial Hall, West Street, Stoke sub Hamdon, TA14 6PZ

www.stokememorialhall.co.uk

Issued Jan 2018